

 SEATON QUAY

H&S Software





Product

We digitise all your health and safety processes for complete, easy, and efficient compliance. It incorporates company-integrated management system documentation, time and attendance, employee inductions, toolbox talks and training, Safe Systems of Work (SSoW), Risk Assessment Method Statements (RAMS) and briefing evidence, Point of Work Risk Assessment (PoWRA), site inspections/audits and plant and tools checks.



POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

The software provides a single solution encompassing operational and health and safety compliance.



EASY SET UP AND DEPLOY

Cloud based Health and Safety Software that works on Desktop and Mobile using a modern browser.



POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

Streamline processes aid competence tracking, risk assessment method statements and site/plant/tool inspections - and more!



Features



Company policies database

P4



Time and attendance tracking

P5



Human resources and training

P6



SSoW & RAMS

P7



Point of Work Risk Assessment

P8



Site inspections and audits

P9



Asset management

P10



Accident reporting

P11



Company policies database

Policies in the company's integrated management system.

IMS - Registry of Policies
(Integrated Management System)

Table of contents

Title	Reviewed	Approved by
Associated Policies - Bullying and Harrassment	-	
Associated Policies - Business continuity plan and disaster recovery	06/10/2023	Bernard Stark
Associated Policies - Control of documents	04/09/2023	Max Axe
Associated Policies - Corporate Social Responsibility Policy	-	
Associated Policies - Protection Policy Statement		
Associated Policies - Disciplinary, Dismissal, Grievance procedure		
Associated Policies - and Alcohol Policy		
Associated Policies - Equality and Diversity Statement		
Associated Policies - Explanation of rest of IT		
Associated Policies - Competition Policy Statement		
Associated Policies - Data Protection Policy Statement		

Policy documents are generated and stored in one place, with automated reminders to review them

Select from multiple policy templates covering health and safety, quality, environmental, and HR policies

Portal v2.16
Worksmatic 337 PM

Policy DB Toolbox Form setup SSW Templates Risk DB PPE Symbols COSHH Symbols COSHH Hazard statements COSHH Precautionary statements COSHH DB

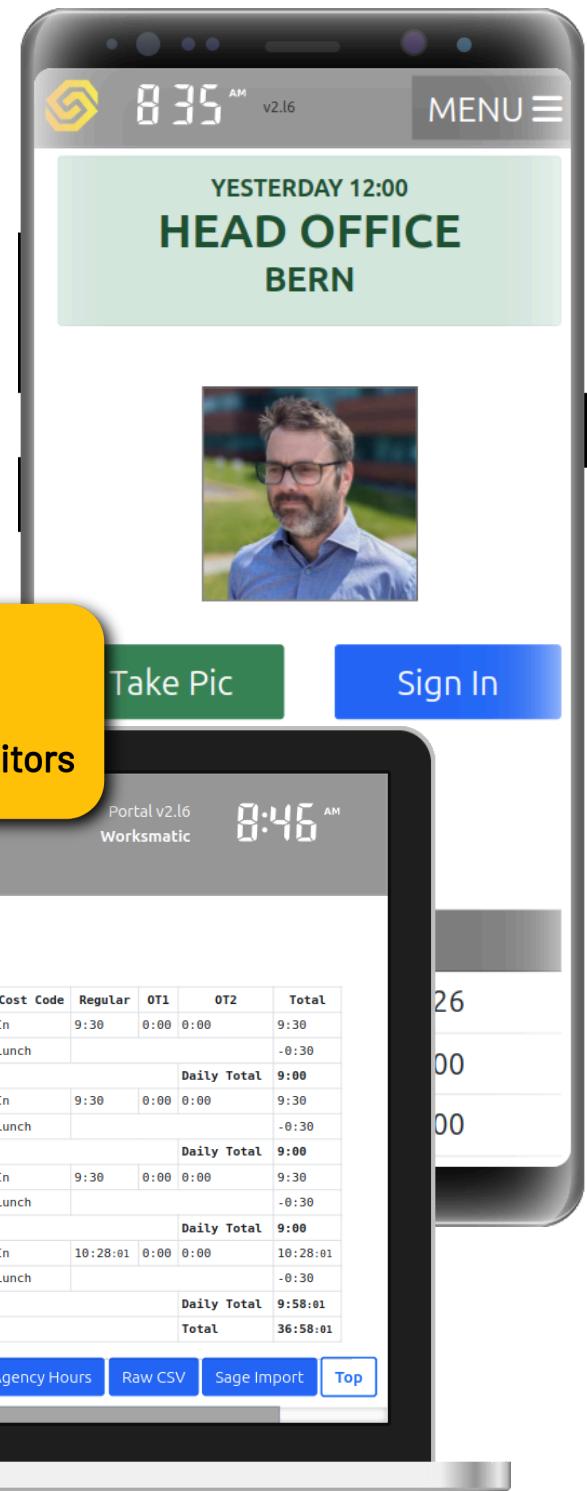
Registry of Policies (all policies) Inactive New policy from template New policy

Title	Expires	Updated	Action	Approved
Bullying and Harrassment	+1 Year	02/02/2024	Edit  	
Business continuity plan and disa	+1 Year	05/02/2024	Edit  	
Control of documents	+1 Year	16/02/2023	Edit  	Max Axe
Corporate Social Responsibility P	+1 Year	16/02/2023	Edit  	
Data Protection Policy Statement	+1 Year	13/12/2023	Edit  	A Person



Time and attendance tracking

- ▶ Accurate time tracking
- ▶ Geofencing capabilities
- ▶ Simplified payroll process with exports
- ▶ Holiday and leave management and multi level authorisation



Geodata, timestamps and photos

Take Pic

Sign In

Live overviews: Employees, subcontractors and visitors

Date	Start Location	Start Time	Stop Time	Stop Location	Cost Code	Regular	OT1	OT2	Total
Mon 05/02/2024		07:30	17:00		In	9:30	0:00	0:00	9:30
				Lunch					-0:30
Daily Total									
Tue 06/02/2024		07:30	17:00		In	9:30	0:00	0:00	9:30
				Lunch					-0:30
Daily Total									
Wed 07/02/2024		07:30	17:00		In	9:30	0:00	0:00	9:30
				Lunch					-0:30
Daily Total									
Thu 08/02/2024	DEMO:Head Office:1:	07:30	17:58	DEMO:Head Office:1:	In	10:28:01	0:00	0:00	10:28:01
				Lunch					-0:30
Daily Total									
Total									



Human resources and training

- ▶ Qualification tracking
- ▶ Toolbox talks and training

Access company policies

Training matrix - database of competency evidence



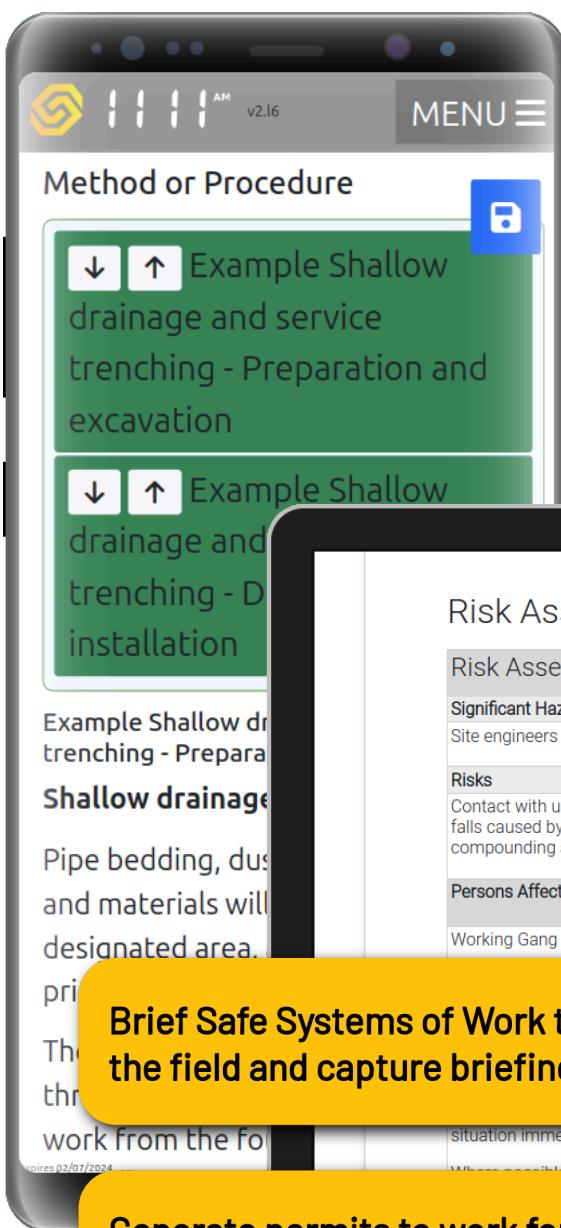
A suite of electronic toolbox talks and the ability to generate further company-specific updates and training

4D Training Trailer Skills	4E FDRI and Training	ADI Qualification	Advanced Driving Certificate	Driving Licence Category B	Driving Licence Category B_E
		ethan.mitchell ADI Qualification	ethan.mitchell Advanced Driving Certificate	ethan.mitchell Driving Licence Category B	
		ava.taylor ADI Qualification	ava.taylor Advanced Driving Certificate	ava.taylor Driving Licence Category B	
noah.ramirez 4D Training Trailer Skills		noah.ramirez ADI Qualification	noah.ramirez Advanced Driving Certificate	noah.ramirez Driving Licence Category B	noah.ramirez Driving Licence Category B_E
emma.foster 4D Training Trailer Skills		emma.foster ADI Qualification	emma.foster Advanced Driving Certificate	emma.foster Driving Licence Category B	emma.foster Driving Licence Category B_E



SSoW & RAMS

► Safe System of Works (SSoW) / Risk Assessment Method Statements (RAMS) and Briefing Evidence



Build standard operating procedure and risk assessment database - include images and videos for better comprehension

Generate Safe Systems of Work from pre-defined standard operating procedures

Pick from pre-defined risk assessments and COSHH database

Risk Assessments

Risk Assessment - Ancillary services

Significant Hazards

Site engineers

Risks

Contact with underground services, causing injury Contact with mobile plant causing injury Slips, trip, falls caused by uneven ground and access around site and excavations Working alone and compounding an issue, should an accident happen, by not being able to raise the alarm

Persons Affected

Working Gang

Risk Rating (no controls)

Likelihood: 4
Severity: 4
Risk Rating: 16

Residual Risk Rating

Likelihood: 1
Severity: 4
Risk Rating: 4

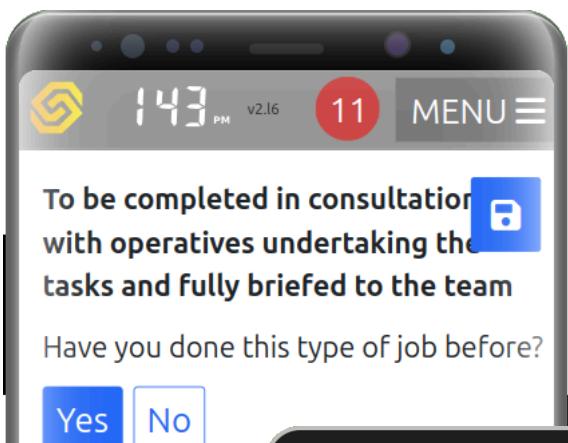
Brief Safe Systems of Work to the team in the field and capture briefing attendance

Generate permits to work for high-risk activities; e.g. breaking ground, confined space entry, hot works



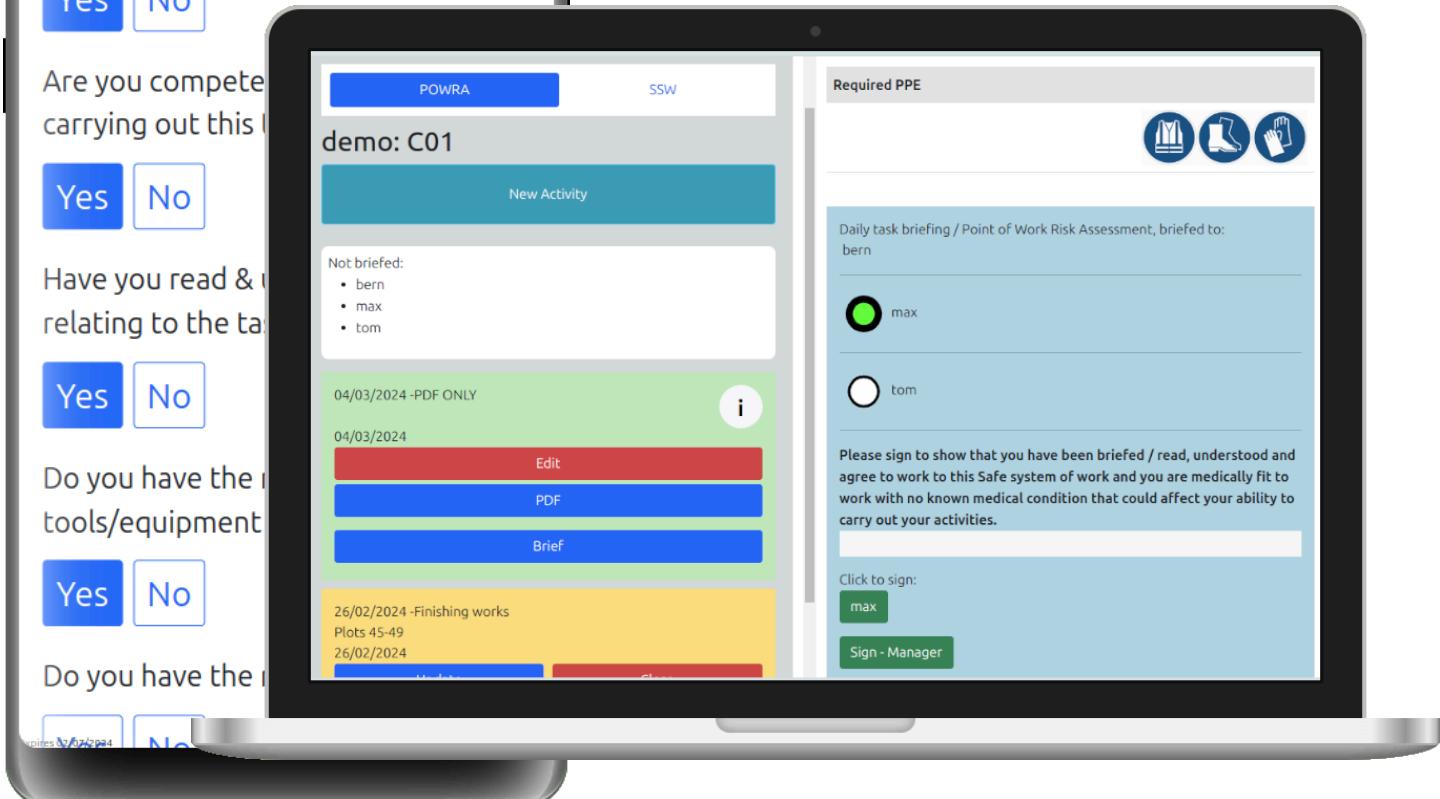
Point of Work Risk Assessment / Daily brief

► Efficiently documenting communication evidence with remote teams



Field teams can populate simplified Point of work risk assessents live on site

Brief PoWRA to the team in the field and capture briefing attendance





Site inspections and audits

- ▶ Create and complete site inspections and record them on your phone/tablet, adding images, emails, and PDFs to show compliance
- ▶ Complete more thorough and formal site audits in the same way

The image shows a tablet and a desktop computer displaying safety management software. The tablet screen shows a mobile inspection interface with a sidebar for 'Question' and 'Inspection Status' (New, Opened, In Progress, Closed) and a main area for marking inspection findings (5 green, 1 red, 3 orange, 5 green, 1 grey, 1 red). The desktop screen shows a formal audit report titled 'MAIN REPORT POSITIVES & OBSERVATIONS' with a table of findings and a 'Comments' section with images of first-aid and eyewash equipment.

ID	Element	Positive / Observation	Assigned To
1	21. First-Aid	Positive	Name One
2	25. Induction/Training/Competence	Positive	Name One
3	12. Environment/Waste	Positive	Name One
4	20. Welfare	Positive	Name One
5	28. SSOW/RAMS/Permits	Observation	Name One
6	24. PPE / RPE	Positive	Name One
7	28. SSOW/RAMS/Permits	Positive	Name One
8	03. Access/Segregation/Public Interface	Positive	Name One
9	02. Housekeeping/Storage Arrangements	Positive	Name One

ID	Comments	Created By	Date
1	First aider information and the location of the nearest hospital were on prominent display within the site office. First aid and eye wash kits were available within the site office.	David Campbell [P-HSS Ltd]	14/11/2023 09:09
2	The sampled competency card for the operative was in order.	David Campbell [P-HSS Ltd]	14/11/2023 08:54

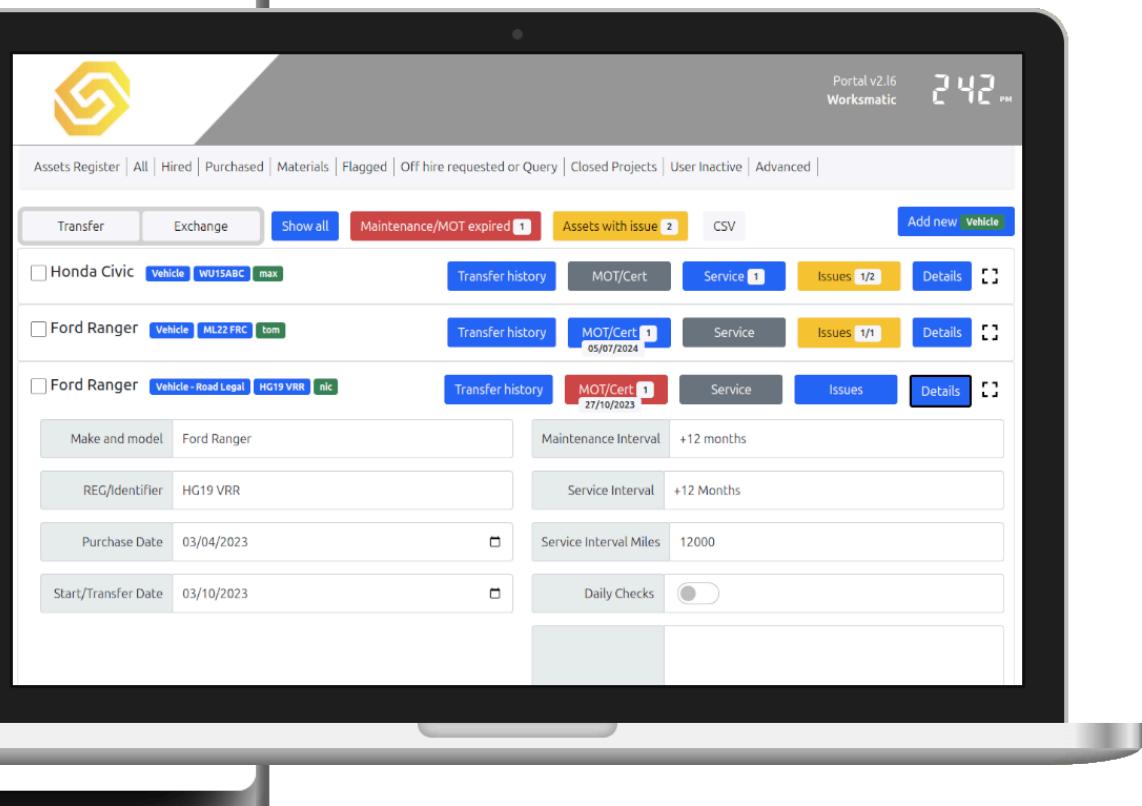
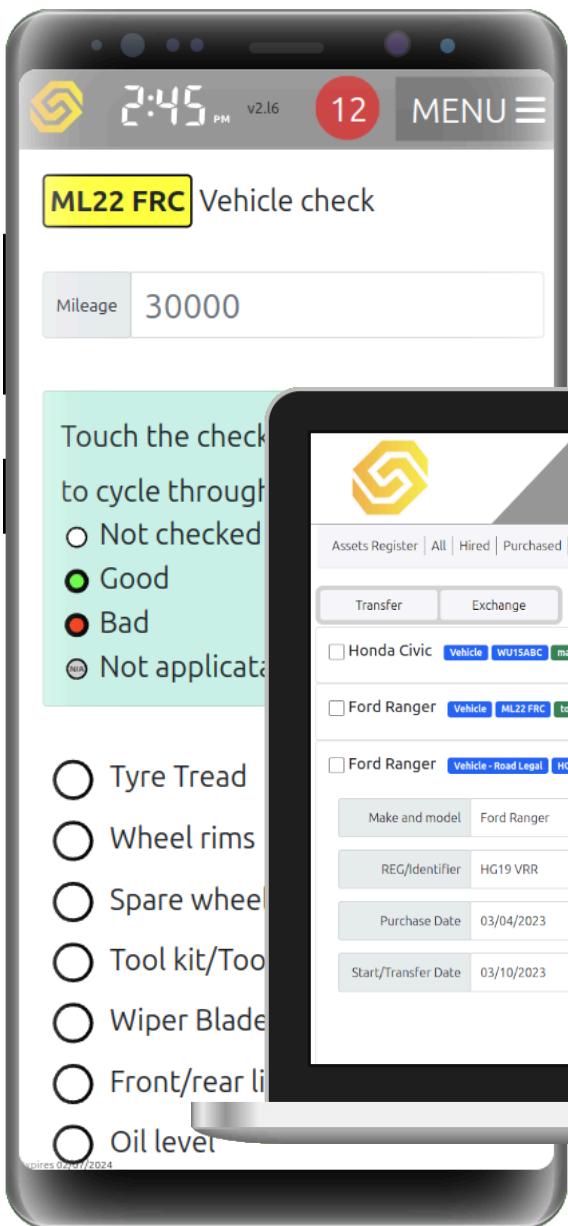


Asset management

- ▶ Tools, equipment, plant, materials
- ▶ Control of legal documents/certificates
- ▶ PPE allocation

Single point management of assets, plant and tools. Ability to allocate assets between sites or individuals and to upload and store certificates

Digital pre-use checks created to simplify compliance





Accident reporting

- ▶ Report accidents and incidents from any device and location
- ▶ Real-time notifications and visibility of all accidents and incidents
- ▶ Complete robust follow-up investigations and monitor trends and statistics
- ▶ Export accident overview to PDF or share live links to reports

The image displays a mobile phone and a tablet side-by-side, both showing the interface of a safety management software.

Mobile Phone Interface:

- Top status bar: Shows the time (3:17 PM), battery level (12), and signal strength.
- Header: 'SAFETY' with a 'MENU' icon.
- Navigation menu:
 - Toolbox Talks
 - Raise Concern
 - Incident Form** (highlighted with a mouse cursor)
 - Fire Register
 - Allocate PPE **NEW**
 - Site Audit
- INFO menu:
 - Holiday Overview
 - Site Finder
 - My Cards

Tablet Interface:

- Header: 'My Customers | My Projects | Policies | Site Photos | Forms | Reports | Logout |'
- Search bar: 'Open Investigation' (highlighted), 'Export', 'Close/Archive', 'RIDDOR or potential RIDDOR' (highlighted).
- Filter buttons: 'Closed' (greyed out), 'Active'.
- Table: 'Accidents' (RIDDOR or potential RIDDOR)

Project	User	Reported	Description	Actions
DEMO	tom	05/03/2024 17:15	Handbrake failed on the ATV whilst parked on campus, alongside the flowerbed resulting in the ATV rolling back over the IP's left foot. No significant injury and the IP is ok to continue working.	
Example	tom	05/03/2024 16:46	Scaffold collapse resulted in member of the public being struck and receiving head and shoulder injuries.	
DEMO	max	05/03/2024 16:40	Electric Shock	

- Form: 'Incident Report' (highlighted with a mouse cursor)

Form fields:

 - Was the affected / injured person a member of the public? (Yes/No)
 - Description of incident (cause and nature): Handbrake failed on the ATV whilst parked on campus, alongside the flowerbed resulting in the ATV rolling back over the IP's left foot.
 - Date/Time of accident / incident: 05/03/2024, 17:13
 - Where: (place, room, works area): North Campus
 - Machinery, equipment or others involved: ATV0021 FCX
 - Cause: Contact with machinery, Struck by moving vehicle
 - Affect: Contusions and bruising, Strains and sprains

Diagram: A 3D-style human torso with 'L' and 'R' labels on the shoulders, indicating left and right sides.